

ITV CLASSROOM DISCIPLINE PROCEDURE

The ECMECC two-way interactive cable classes are provided to enhance and enrich the curriculum. All of the course offerings are electives for students. Behavioral and academic expectations of students in cable classes are high. These high expectations are mandatory as we attempt to use a unique technology to meet the unique educational needs of students. The participating schools have adopted the following rules and discipline procedures:

CLASSROOM RULES

1. Insubordination, violence, harassment, and vandalism of any kind will not be tolerated. Insubordination has been defined as anything that interferes with teaching or learning in the classroom.
2. Inappropriate verbal or written language and gestures will not be tolerated.
3. Classroom procedures must be followed.
 - a. Class starts/ends according to your home site bell.
 - b. When entering the ITV classroom please be respectful of classes that may be in session. Enter quietly and be seated.
 - c. Students must sit within camera view at all times.
 - d. Students must not mishandle the equipment in the classroom.
 - e. No food or drink will be allowed in the classroom.
 - f. No personal electronic devices including, but not limited to, cell phones and MP3 players may be used in the classroom unless otherwise directed by the instructor.
 - g. Students must follow all other rules as specified by the teacher.

The following procedure will be followed for students who do not follow the above rules:

First Infraction:

The student will be given a verbal warning and a letter of the infraction will be sent by the teacher to notify his or her parents. A copy of the letter will also be sent to the student's principal by the teacher.

Second Infraction:

The student will be removed from the class and may receive no credit for the class.

Severe Infraction:

The student will be removed from the class and may receive no credit for the class.

Each student and the student's parent/guardian must sign this form. Signing the form indicates that the student and parent understand the discipline procedure and its enforcement. The signed form must be returned to the teacher prior to the beginning of class.

Student Signature: _____

Parent/Guardian Signature: _____

Address: _____

Telephone: _____